



**NORWICH**  
UNIVERSITY™

Expect Challenge. Achieve Distinction.

## Norwich University School of Graduate Studies

### Application for Certificate

**Certificate Title:** \_\_\_\_\_

**In addition to this form, you need to submit the following items to complete your application packet and process:**

- Official transcripts from any post-secondary institution from which a degree has been awarded.
- A one-page statement about teaching aspirations and/or teaching philosophy.
- A current resume.
- Payment of the \$25 application fee.
- Please note: Students whose native language is other than English must submit an official TOEFL score (paper based grade of 550 or better).

#### Personal Information

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Maiden or name used in previous college enrollment(s) if different than above: \_\_\_\_\_

Street/P.O. Box: \_\_\_\_\_ Town/City: \_\_\_\_\_

State/Province: \_\_\_\_\_ Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

SSN: \_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Telephone – Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Service Corps (if applicable): \_\_\_\_\_ Highest academic degree achieved: \_\_\_\_\_

Gender (optional): \_\_\_\_\_ Ethnicity: (optional, circle one): Caucasian, American Indian/Alaskan Native, Hispanic/Latino, Native Hawaiian, Pacific Islander, Multiracial, Asian, African

**What other professional development opportunities or certificates would you like to see offered?**

\_\_\_\_\_

**How did you learn about this certificate? Please be as specific as possible.**

Alumnus (name) \_\_\_\_\_  Conference name and where held \_\_\_\_\_

Internet name or URL \_\_\_\_\_  Internet Banner Ad URL \_\_\_\_\_

Name \_\_\_\_\_  Direct Mailer \_\_\_\_\_

Publication name \_\_\_\_\_  Other \_\_\_\_\_

**Enrollment Information**

**Which semester do you plan to begin?** (March/June/September/December) **Year:** \_\_\_\_\_

*If you are active member of the military or a veteran of the armed services, please contact your Learning Officer or local VA Office to see what you might qualify for in funding assistance.*

**Credit or Non-Credit Option**

Students who wish to earn six graduate credits for ED 570 Teaching & Learning I and six graduate credits for Ed 571 Teaching and Learning II must choose the credit option to receive a grade for the seminars. These grades will appear on a Norwich University transcript along with the title of the certificate.

Students who choose the 0 credit option for ED 570 Teaching & Learning I and Ed 571 Teaching and Learning II will receive a certificate of completion when they complete the seminars. A grade will not be awarded at completion or at any time in the future.

The 0-6 credit option is provided as a convenience to students.

Please indicate whether you wish to enroll in the certificate program on a non-credit basis or on a for-credit basis. This decision cannot be changed after the seminar begins.

- Credit
- Non-credit

I certify that the information provided herein is complete and accurate. I also understand that this application will not be complete until all official transcripts and application materials have been submitted and the application form signed.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Norwich University admits students without regard to race, color, religion, national or ethnic origin, age, sexual orientation or qualified disability and does not discriminate in the administration of its educational and admissions policies, scholarship and loan programs, employment practices, athletic and other university administered programs. Implementation of this policy shall be in compliance with Title VI and Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments Act of 1992; the Equal Pay Act of 1963; Age Discrimination in Employment Act of 1967; Section 504 of the Rehabilitation Act of 1973; the Vermont Fair Employment Practices Act; the American with Disabilities Act of 1990; and other pertinent federal and state non discrimination laws and statutes.

Please send application to:

**sgscertificates@norwich.edu** **or** **Norwich University**  
**School of Graduate Studies**  
**Teaching & Learning Certificate**  
**PO Box 367**  
**Northfield, VT 05663-0367**